**Literacy New York**

 **Board of Directors Annual Meeting**

 June 6, 2025

 1:30pm to 3:00pm

Greek Peak Resort and Conference Center

Hope Lake Lodge

2177 Clute Rd, Cortland, NY 13045

Mission: Literacy New York’s **mission** is to increase the effectiveness of adult literacy practitioners and the capacity of programs so that adults, families, and communities reach their full potential.

Vision: In New York State and beyond, innovative adult literacy programs collaborate to meet the literacy needs of adult students in their communities.

1:30pm **President’s Welcome, Quorum Check and Mission and Vision**-Kelli Johnson

1:35pm **Consent Agenda-** Kelli Johnson

 Action Requested:

* Approval of Today’s Agenda
* Approval of March 12, 2025 Board Meeting Minutes
* Resolution-Anthony Hayes
* Resolution-Walaa Ali

1:45pm **Financial Reports –** Suzanne Mis and Kathy Houghton

 Action Requested:

* Approval of Board Financial Report
* Approval of Summary Report

2:05pm **Executive Session: Executive Director Review-** Kelli Johnson

 Actions Requested:

* Motion to go into Executive Session to discuss a specific personnel matter.
* Motion to leave Executive Session with action taken to complete the

 Executive Director Performance Review

2:20pm  **Welcome Incoming Directors and Officers**-Brad Loliger & Kelli Johnson

 LNY Board Positions and Terms (chart)

 Actions Requested:

* Resolution-Election of Officers
* Thank you for your service, John Eberle

2:35pm **Annual Meeting Actions Requested**-Brad Loliger

* Distribution of LNY Board of Directors Commitment Form (all Board Members to sign and send in by June 20, 2025)
* Distribution of Conflict of Interest Signature Form (all Board Members to sign and send in by June 20, 2025)
* Review of Annual Calendar
* Resolution-Approve Annual Calendar of Board Meetings
* Review Board Roster
* Resolution-Appoint Auditing Firm
* Resolution-Appoint Financial Institutions
* Board Committee assignments

2:50pm  **Employee Manual (Updated)**

Actions Requested:

* Email vote to follow by 6/13/2025

2:55pm **Upcoming meeting:**

September 11, 2025, 9:30am Zoom

3:00pm **Adjourn**